



CITY OF BURLINGTON
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AGENDA
BURLINGTON HOUSING AUTHORITY
REGULAR MEETING July 11, 2013 AT 6:00 P.M.
RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN

Pat Lapp, Chairman Kelly Iselin, Commissioner Charles Stubley, Commissioner
Ralph Heck, Secretary LeRoy Stoehr, Commissioner

- 1. Call to Order-Roll Call**
- 2. Approval of minutes from previous meetings**
- 3. Financial Reports**
 - Project Reserve Accounts
- 4. Occupancy Report by Manager Dorothy Henning**
- 5. Building and Maintenance**
 - Discuss quote from Menards for replacement of wood on benches and picnic table with composite material
 - MPR Program update
 - Tree removal completed
 - Window Cleaning being scheduled
 - Artistic Carpet Cleaning scheduled for hallways, community room, lobby & stairways
 - Cicchini Asphalt, Kenosha contacted for quote on patching and seal coating in parking lot at Riverview –
 - Discuss tile cleaning in common areas
 - Proposal from DM Ketterhagen for replacement of 2 doors and concrete work
 - Gutters need to be cleaned
 - Catalog from Menards for blinds
- 6. Communications**
 - Review monthly bills, payments and bank statements information
 - New stationery logo draft
 - Kevin Schuerman will meet with Manager Olson to review adjusting entries
 - Web development of RVM website
- 7 New Business**

8 Other Business

Discuss bonding for office employee

9 Other Matters as Authorized by Law

10 Adjournment

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.